

## To cold-start the laptop

- Press **Power-on** button
- No password needed – wait until laptop is completely booted up
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- If using **Wi-Fi** (at Makiki)
  - Wi-Fi should connect automatically
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- If using an **AirCard** – lift up the loop antenna on the unit carefully
- If you see **Sprint Mobile Broadband (Novatel Wireless) icon**
  - Click on to Sprint Mobile Broadband (Novatel Wireless) icon to start the internet connection – wait a bit
  - When it indicates "Disconnected" click on "Go"
  - Wait for the “Connected” indication to appear
  - You may minimize the program by clicking on the (-) in the upper right corner
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- If you see **Sprint SmartView icon**
  - Click on to Sprint SmartView icon to start the internet connection – wait a bit
  - Wait for the “Connected” button to appear, then click on the button
  - You may minimize the program by clicking on the (-) in the upper right corner
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- Once connected, click on **Opera** (“**The Big Red O**”)to start the browser
- Click on **Bookmarks** and click on **HURT Webmail** – this will start up the webmail screen. It will show an Owl and “ADITL Web Mail”
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- Click on “**File**” and “**New Tab**” to open a new screen
- Click on **Bookmarks** again and click on **HURT 2009 Runners** to start up the **Runners Sheet** screen
- Click on “**View**”, “**Fit to width**”. It will reduce the image size to fit the screen. This ensures that printing the Runners list will fit the print paper.
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- You can switch back and forth between the two screens by selecting clicking on the appropriate **tab** just below the top toolbar
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- Tab to the webmail and **log in** with your station logon and password
- **Send** an email to another station and ask for a reply to ensure the webmail is working
- To check for new mail, click on **Check Mail** on the left column

In case of difficulties, call **Jim Yuen at 284-3749** (cell) at any time